



**Yosemite Lakes Owners' Association  
Roads (adopted as sub-committee of  
Engineering on 4/7/26)**



**Committee Charter**  
Revised & Adopted: March 3, 2026

**Roads, Bridges & Storm Drains Committee Charter**

**Article I – Purpose**

The Roads, Bridges & Storm Drains Committee (“Committee”) is established by the Board of Directors of Yosemite Lakes Owners’ Association (“Association”) pursuant to Article II, Section 2(F) and Section 2(I) of the Amended By-Laws.

The purpose of the Committee is to assist the Board in carrying out its responsibility to maintain, reconstruct, beautify, and otherwise care for all private roads, bridges, and storm drains within the boundaries of Yosemite Lakes Park until such time as:

1. The roads are dedicated and accepted by Madera County as public roads, or
2. Maintenance is undertaken by a public agency or district authorized to assess property for such purposes.

**Article II – Authority**

1. The Committee is advisory in nature and operates under the authority of the YLOA Board of Directors.
2. The Committee shall have no independent authority to bind the Association financially or legally.
3. Recommendations of the Committee shall be submitted to the Board for consideration, approval, or further direction.

**Article III – Responsibilities**

The Committee shall:

1. Inspect and monitor the condition of all Association-owned roads, bridges, and storm drains.
2. Recommend to the Board priorities for maintenance, reconstruction, beautification, and repairs.
3. Review and advise on bids, contracts, and proposals related to road, bridge, and storm drain work.
4. Provide input on long-term planning, capital reserve studies, and budget needs related to roads and drainage infrastructure.
5. Report to the Board any safety hazards or urgent repair needs.
6. Assist the Board in communicating with Members regarding planned projects, timelines, and potential impacts.
7. Work in cooperation with management, contractors, engineers, and relevant county or state agencies as directed by the Board.

**Article IV – Membership**

1. The Committee shall consist of not fewer than three (3) members and not more than seven (7) members, all of whom must be Members of the Association in good standing.



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2. Committee members shall be appointed and may be removed at any time by the Board of Directors.
3. The Board shall designate a Committee Chair, or delegate authority to the Committee to elect a Chair from among its members.
4. The Chair (or designee) shall serve as liaison to the Board and shall provide written or verbal reports at regular Board meetings.

**Article V – Meetings**

1. The Committee shall meet as needed, but no less than quarterly.
2. Meetings shall be conducted in accordance with Davis–Stirling Act open meeting requirements when applicable.
3. A simple majority of the Committee members shall constitute a quorum for the transaction of business.
4. Minutes shall be kept of all meetings and submitted to the Board.

**Article VI – Term**

1. Committee members shall serve a one (1) year term, renewable upon reappointment by the Board.
2. Vacancies shall be filled by the Board for the remainder of the unexpired term.

**Article VII – Limitations**

1. The Committee shall not direct vendors, contractors, or staff, except through the General Manager or as authorized by the Board.
2. The Committee shall not incur expenses or obligate the Association financially without prior Board approval.

**Article VIII – Reporting**

The Committee shall provide the Board with regular updates, including:

- Written recommendations for maintenance and capital projects,
- Annual summary of conditions and proposed priorities,
- Budget input for the Association's annual planning cycle.

**Article IX – Review of Charter**

This Charter shall be reviewed at least every three (3) years and may be amended by resolution of the Board of Directors.



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**Yosemite Lakes Owners' Association**

**Roads, Bridges & Storm Drains Committee Charter – Homeowner's Summary**

**Purpose**

This Committee helps the Board take care of all private roads, bridges, and storm drains in Yosemite Lakes Park until they are accepted and maintained by Madera County or another public agency.

**What We Do**

- Monitor the condition of roads, bridges, and storm drains.
- Recommend priorities for repairs, reconstruction, beautification, and safety needs.
- Review contractor proposals and provide advice to the Board.
- Help plan for long-term maintenance and reserve funding.
- Communicate with all residents about road projects and impacts.
- Report safety concerns or urgent repairs to the Board.

**How We Operate**

- Advisory only – we make recommendations, but the Board makes decisions.
- No authority to spend money or sign contracts.
- Work with management, contractors, and agencies only through Board direction.

**Membership**

- 3 to 7 members in good standing with the Association.
- Members are appointed (and may be removed) by the Board.
- A Chair leads the Committee and reports to the Board and/or YLOA Board Liaison.
- Terms are one year, renewable by reappointment.

**Meetings**

- Held at least quarterly, more often if needed.
- Open to members in good standings as required by law.
- Minutes are kept and shared with the Board.

**Reports**

- Regular updates to the Board at meetings.
- Annual summary of road/drainage conditions and priorities.



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- Input on the annual budget for road and drainage projects.