



Yosemite Lakes Owners' Association
Engineering & Planning
Committee Charter
Revised & Adopted: March 3, 2026



PURPOSE

The Engineering and Planning Committee identifies urgent and long-term engineering and infrastructure needs, researches potential solutions, and advises the Board on recommended courses of action.

MEMBERSHIP

Committee members are volunteers appointed by the YLOA Board of Directors (Board) to serve a one (1)-year term. Committee members must be YLOA members in *good standing*. Appointed members will sign the YLOA Code of Conduct and Ethics Policy for Directors and Committee Members.

AUTHORITY

The Committee has no expressed or implied authority and serves at the pleasure and direction of the Board. Committee members will not contract with any entities regarding issues pertaining to the committee without the express authority of the Board or Management.

RESPONSIBILITIES

Committee members work collaboratively with management to assess the Association's current conditions and needs. The committee assists in identifying urgent issues and developing strategic recommendations related to the maintenance, improvement, and replacement of Association infrastructure, amenities, and other components.

The Committee may also assist, at the direction of management and the Board, with implementing approved plans; communicating project status and recommendations; evaluating budget considerations; and monitoring progress to completion, including recommending adjustments as needed.

The Committee Chair is responsible for confirming that meeting dates and times are properly posted on the community calendar and for ensuring that meeting minutes are recorded and maintained in the designated repository.

The Board Liaison participates in Committee meetings to facilitate communication with the Board and to provide clarification regarding Board direction, priorities, and policy guidance.

MEETINGS

Meetings are open to members of the Association and will be held monthly or more often as needed. Committee members shall regularly attend and participate in meetings.