



**Yosemite Lakes Owners' Association  
Election Committee Charter  
Adopted Date: March 3, 2026**

**PURPOSE**

The Election Committee is a committee with the purpose of planning and facilitating the annual Board of Directors (Board) election.

**MEMBERSHIP**

Committee members are volunteers appointed by the YLOA Board to serve a term of one (1) year. Committee members must be members of the YLOA in "good standing". Appointed members of the committee will sign the YLOA Code of Conduct and Ethics Policy for Directors and Committee Members.

**AUTHORITY**

The Committee has no expressed or implied authority and serves at the pleasure and direction of the Board. Committee members will not contract with any entities regarding issues pertaining to the committee without the express authority of the Board or Yosemite Lakes Owners' Association management.

**RESPONSIBILITIES**

The committee plans and facilitates the Board election procedures in compliance with the California Civil Code, the Davis-Stirling Act, the Association Bylaws, and adopted Election Rules. The committee reviews and recommends changes and updates on an annual basis, which includes preparation of ballots, voting instructions, and timely election notices. The committee chair will confirm that meeting dates and times are posted on the community calendar. The committee chair will record or cause to be recorded, meeting minutes and provide a copy to the designated entity.

The Board Liaison will participate in committee meetings to aid in facilitating communication between the Board and clarifying any questions regarding the Board's directives. Committee members are expected to attend and participate in discussions regularly.

**MEETINGS**

Meetings are open to Association members and will be held monthly or more frequently as needed.