

Election Committee Minutes

Board Liaison Sandra Watkins

Committee Chair Marie Touitou

Committee Secretary Kathy Miller

Date: November 5, 2025, 1:00 pm

Location: Clubhouse library

1. Call to order

2. Roll call:

a. Members : Rebecca Brannon, Marie Touitou, Rowena Bautista, John Briar, Sandra Watkins, Kathleen Miller- all present

3. Business:

a. Review 6 RFP's from HOA election companies and compare to 2025 Pro Elections Contract

(1) Pro Elections: <https://pro-ei.com>

(2) HOA Election Team: <https://www.hoaelectionteam.com>

(3) HOA Elections of California, Inc.

(4) HOA Elects Inc: <https://www.hoaelects.com>

(5) Third Party Voting: <https://www.thirdpartyvoting.com>

Noah 760-385-8090 no electronics

(6) The Ballot Box: <https://www.ballotboxservices.com> no proposal received.

(7) Bellwether Election Solution: <https://www.bellwetherelectionsolution.com>

The committee unanimously voted for Pro Elections as their choice to be recommended to the Board of Directors. The Board Liaison Sandra Watkins will present the bids from the companies from which we obtained bids, along with the recommendation from the committee to the Board of Directors for a vote.

The committee agreed that a hybrid option of online voting and by mail would be a viable option but would require a change to the Association Bylaws and election rules, so would not be a viable option for the next election unless those changes are made, which is unlikely.

b. Election Committee Charter

Multiple changes to the charter were recommended, and made to the charter, which will be presented to the Board of Directors by the Board Liaison Sandra Watkins for a vote to adopt.

- c. Election Rules will be discussed at the next meeting.
- d. Sign guidelines will be discussed at the next meeting.
- e. Candidate Packet will be discussed at the next meeting.
- f. Election timeline tentative dates for election are July 9th and then 11th for reconvened, and July 11th and 14th for reconvened. After the Board votes on which company will run the election, the company will be contacted by a committee member to determine availability of dates considered.

Next meeting: December 1, at 1 p.m.

Adjournment: