



COMMITTEE



NAME: Communications

Chair: Rose Mackey

Board Liaison: Doug Mattos

Meeting Date/Time: Wednesday, December 17, 2025, 3 PM

Location: Clubhouse Library

Members present: Rowena Bautista, Rose Mackey, Doug Mattos, Kim Mattos, Kathy Miller, William Miller, Julie Shanahan, Nancy Sutherlin, Judy Quinn.

Members absent: Rebecca Brannon

Guests present: Skyler Jewell

Meeting Minutes

Call to Order: 3:02 PM

1. Welcome Guide update

- a. Discussed the need for a new font to be purchased to reduce the time to convert the previous file to the new one. Skyler will check to see if RealManage owns that font.
- b. Discussed including the Welcome Guide in the new owner packet
- c. Need to determine which events may be good Welcome Guidedistribution opportunities
- d. Discussed the need for new photos that are not proprietary

2. Welcome Guide Edits

- a. Cover - need a new cover photo. Kathy Miller and William Miller will contact Robert Groos.
- b. Association at a Glance - page 2
 - i. Have all photos
 - ii. Need captions for photos
- c. Clubhouse - page 3





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- i. Do not have a wedding photo - could use a wedding photo from Events
- d. YLP Eats - page 4
 - i. Move page # to the middle, at the bottom (should be standard for all pages)
 - ii. Yosemite Grill QR doesn't work
 - iii. Take the flames out
 - iv. Check with Randy on black background
 - v. Get rid of "interesting" appetizers
 - vi. Add salads, steaks, prime rib, tacos, seafood
 - vii. Change wording to: "We host special events each year" - (remove In fact)
- e. Golf Course - page 5
 - i. Paragraph 4 - "or the YLP office"
 - ii. Fees - recommend removing
 - iii. Enlarge Golf course map and replace Fees section with QR code, which references "Reserve Tee time and check current pricing."
- f. Trails - page 6
 - i. Use a sign instead of a cartoon
 - ii. Page # is 6
 - iii. Add text for carry-in carry-out policy
 - iv. Dogs are welcome on leash - pick up and pack out waste
 - v. Add QR codes for maps to trail
- g. Trails - page 7
 - i. Get rid of footprints
 - ii. Last paragraph - add reference to sunrise (in addition to sunset)
 - iii. Update photo with something that includes picnic table



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- iv. Add QR code for map to trail
- h. YLP Amenities - page 8
 - i. Add a QR code that goes to Amenities section of website and branches out to each amenity
- i. Equestrian - page 9
 - i. Nancy will try to find her older photos
 - ii. Add recent photos from Xmas and Halloween events - should be available from YLP Life field
 - iii. Remove YLP Alerts - not current
 - iv. Would like a photo that includes the barn
 - v. "The Equestrian Committee meets monthly, and all are welcome" - remove reference to "second Thursday of each month."
- j. Our Community - page 10
 - i. Karaoke - remove reference to Deborah Lee
 - ii. Change "every Friday" to "Friday nights."
 - iii. New - The Grill is open, and music plays until 10 PM.
- k. YLP Patrol - page 11 - needs further discussion
 - i. Check with Skyler on content - perhaps combine with page on Community Safety
 - ii. Action - recommend a subcommittee to work on this page
 - iii. The website needs to be revised - it is inaccurate
- l. Community Safety - page 12 - needs further discussion

3. YoDeck Digital Signage

- a. Board approved second display and Marty agreed.
- b. Add contact information if members want to add content - per terms of approval of the YoDeck purchase



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4. YLP Life

- a. Monthly board highlights - need volunteers to prepare.
- b. William recommends using otter.ai - Skyler and William will discuss

Next Meeting: Wednesday, January 21, 3 PM in Clubhouse Library
Meeting Adjourned: 4:53 PM



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